

DOUBLEVIEW BOWLING CLUB

Management Committee Roles and Responsibilities

President

- (a) Provide leadership for the Doubleview Bowling Club Management Committee and members.
- (b) Presides at all Club General Meetings and Management Committee Meetings, decides all questions of order and has a casting vote only, which shall be used to maintain the status quo. If the President is absent from a meeting, the Vice President shall perform those functions or if he/she is also absent, the meeting shall elect a chairperson.
- (c) In consultation with the Management Committee review and monitor the Strategic Plan.
- (d) Have a sound understanding of the sport of bowls, the club organisational structure and the member's requirements and needs.
- (e) Have a sound understanding of Corporate Governance requires for the Not for Profit sector.
- (f) Represent or delegate representation on behalf of the club at Bowls WA meetings and any other official events or functions.
- (g) Manage and Review the performance of the Club Manager and other employed personnel.
- (h) Employ and dismiss such personnel (staff) as are deemed necessary from time to time. Such appointments/dismissals shall be for such period and on such conditions as agreed by the Management Committee by resolution.
- (i) Can be an ex officio member of any Management or Bowls Sub-Committees.
- (j) Abide by the Management Committee Code of Conduct.

Vice President

- (a) Have a sound understanding of the sport of bowls, the strategic directions and organisational structure of the club and the member's requirements and needs.
- (b) Provides input to the Club Strategic Plan.
- (c) Assumes all of the President's duties and responsibilities during absences of the President.
- (d) Performs other duties as directed by the Management Committee.
- (e) Can be an ex officio member of any Management or Bowls Sub-Committees.
- (f) Abide by the Management Committee Code of Conduct.

Management Directors

- (a) Have a sound understanding of the sport of bowls, the strategic directions and organisational structure of the club and the member's requirements and needs.
- (b) Provides input to the Club Strategic Plan.
- (c) Chair Management Sub-Committees as directed.
- (d) Abide by the Management Committee Code of Conduct.